Scope of the contract of services: Annex 10

1 The contract of services shall include all necessary materials, aid materials, tools, and devices.

2 The contract of services shall include all necessary transport, including transport of materials to all floors and work levels.

3 The contract of services shall include all necessary works that by their nature are part of the described works and that are necessary for achieving the objectives of the Contracting Entity and also works that in accordance with best practices of the construction industry are part of the works.

4 Materials and solutions that differ from the project draft shall be discussed with the Contracting Entity by the Contractor.

5 For the purposes of this Agreement, the Contractor shall not have the right to demand any additional or alteration works (except for works ordered and financed by the FINAL CLIENT).

6 The contract of services shall include compiling necessary documentation for delivering the object (reports on covered works, certificates of materials, as-built drawings, instruction manuals, training reports, statements of disposed waste materials, etc.) and presenting it to the Contracting Entity in a timely manner in two duplicates, one of which shall be in English, and all documentation in a digital form.

7 The contract of services shall include fulfilling the obligations of the main contractor on their construction site. All cartography and material testing, including gauge devices and their testing.

8 Material brought to the construction site shall be stored and protected in accordance with the instructions of the manufacturer, in order to avoid their deterioration or other damage. Storage locations shall be agreed upon with the site manager of the Contracting Entity.

9 The contract of services shall include protection of built and pre-existing devices and constructions.

10 The contract of services shall include provision of all devices, mechanisms, and construction technology, and if necessary, their repeated reinstallation.

11 The contract of services shall include daily cleaning of the site and disposal of waste materials into a container.

12 Works on the site shall be so-ordinated by a manager who shall be present on the site during execution of works and shall always be reachable by phone for the Contracting Entity.

13 During the drafting of the construction tender the Contractor shall check the compliance of the construction project and the list of works (including volumes) that this construction procurement is based on. The tender shall include the works and materials that are not specifically listed, but are by their nature part of the contract of services.

14 The Contractor shall also adhere to the usage and installation instructions of the manufacturing plant;

15 The contract of services shall include creating necessary openings in constructions and correctly closing these openings after installation works, including firebreak works;

16 Technical supervision and routine checks of work safety.

Specialised works:

17 A Heating system construction works specified, including the following works:

Quality of the construction works shall be in accordance with the documentation of the project given to the Contracting Entity, best practices of the construction industry, construction business standards applicable in Georgia and other construction business standards, standards and laws, official requirements and orders, including requirements of standard EVS-EN, and also any installation and usage instructions of the manufacturer. And notes and orders of the Contracting Entity that are within the scope of the contract of services.

Building air-heating systems, piping system and control engineering in the building in full – supply, installation, initialisation of all heating system components (heating elements, ducts, etc.), control fittings and installation fittings. Built in full shall mean that after the completion of the heating system works, the building shall be 100% ready for use in regard to this area;

Main pipeline isolation in accordance with the project,

In the case of all pressure and covered works, the Contracting Entity and authority exercising construction supervision must be notified and invited to the site. The works shall be deemed correctly completed if the parties have signed the reports on pressure and covered works (in accordance with the contract the subcontractor shall be responsible for the construction warranty after delivering the entire construction);

Before starting works, the subcontractor shall provide to the persons conducting electrical work the specific technical data (passports) of all devices that use electricity and the specific locations where power supply line ends must be located.

The subcontractor shall provide all documentation regarding the heating system (passports of devices, certificates of conformity of materials, instruction manuals in Estonian and English, reports on covered works, construction journal, reports on pressure works, audit measurement tests, volumetric flow rate regulation reports, as-built drawings, etc.)

Before the delivery-acceptance act, the subcontractor shall organise training for the Contracting Entity regarding the functioning of the entire heating system and its maintenance and the subcontractor shall compile a report on conducting the training;

For conducting all works, the materials, devices, control fittings mentioned in the project shall be used, they may be replaced only with the written consent of the Contracting Entity. If the technical specifications of a material or a device have not been described in the project or a brand has been provided as an example, the Contracting Entity must be consulted before they are supplied;

Delivery-acceptance of all completed works to the Rescue Board, the Contracting Entity, the Client;

System initialization shall be conducted at the final stage of the construction works.

1 The works include building a complete functioning ventilation system and local extraction systems of exhaust gases, including the following works:

a. Supply and installation of ventilation aggregate SV1 (VTS Clima);

b. Supply and installation of exhaust gas extraction systems’ devices V2.1 ja V2.2

c. Installation of all ventilation ducts, noise suppressors, control valves, firebreaks, lights, gratings.

d. Isolation of vent pipes in accordance with the project. Creating duct passages through firebreaks (drilling + firebreak isolation works) in accordance with the Rescue Board regulations and later creating their as-built drawings;

e. Creating and closing other passages (related to their works) for pipes, cables or devices;

f. Installation of ventilation devices on the roof of the building (in accordance with the project), their correct and secure fastening.

g. Roof passages shall be made before the installation of roof insulation and coverings – then the passages shall be covered from the top by the roof builder, later this shall be done by the roof builder and be compensated by the Contractor;

h. All ducts shall be installed in such a manner that they are properly fastened (threaded pole + wiring around pipes), parallel and straight;

i. During construction works, all ducts shall be protected from dust and other waste. Ends of the installed ducts shall be hermetically sealed (including lights) until use. If the ducts have become dirty and dusty during construction or before that, the Contractor shall organise their cleaning (robot cleaning or with the permission of the Contracting Entity, manual cleaning);

j. In the case of pressure and covered works, the Contracting Entity and authority exercising construction supervision shall be previously notified and invited to the site. Works are deemed properly carried out if these parties have signed reports drafted up by the Contractor about pressure and covered works (also, after final delivery of the construction, Contractor shall be responsible for construction warranty);

k. Before works start, the Contractor shall provide workers detailed technical data (passports) of all electrical consumers and exact locations where ends of the power supply must be located. All connections are done by contractor of ventilation and automatisation works. Automatisation works’ connections are done by contractor of automatisation works.

l. ventilation system’s pipes, automation components, boards and appliances shall be labelled by the Contractor; they shall be labelled with self-sticking labels; for outside conditions zinc sheet labels or plastic labels that are weatherproof. Ventilation units shall have plastic labels;

m. The Contractor shall provide documentation (passports of machines, of the whole ventilation system, certificates of conformity of materials, manuals in Estonian and English, reports on covered works, construction journals, reports on pressure works, information on control measurements, as-built drawings, etc.) On the building’s wall, Contractor shall also hung up the manuals of the above-mentioned (with sections covering automatisation) and schemes of fans with manuals (scheme must be on the wall, framed, and manuals in a protective wrapping that is attached to the wall);

n. In case of shortcomings or contradictions in the project’s documentation, Contractor shall get consent from the Contracting Entity to construct or to make other changes in order to reach a solution that would correspond with regulations.

o. While signing the contract, the Contractor shall have thoroughly familiarised themselves with the project’s documentation and the construction situation and the Contractor shall cover any extra costs due to discovering project faults after signing the contract.

p. Delivery and acceptance of works conducted, previously informing the Rescue Board, the Contracting Entity, the Client and authority exercising supervision about delivery and inviting them to the site and preparing the required documents.

q. Before delivery and acceptance of works, the subcontractor shall train the Contractor about functioning and maintenance of the whole ventilation system of which the subcontractor shall provide a training report.

r. Other (related to their contract of services) piping, cables or machines for penetration and closing works (including firebreak works, rosettes, covers, soundproofed bushings thought the construction. Firebreak works must have a reports, a plan scheme with markings as well as a list of bushings);

s. System initialization shall be carried out at the final stage of construction.

Signatures:

Contractor: Contracting Entity: